**Research Application Form**

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| **Researcher and Institution Details** |
| **Project Title:** |  |
| **Working Title:** *(if different to above)* |  |
| **Lead Research Institute:** |  |
| **Chief Investigator** *(include qualifications)* |  |
| **Chief Investigator contact:** |  |
| **Other Investigator/s:** *(include qualifications)* |  |
| **Publications:** *(three most recent or relevant* *from any team member)* |  |
| **Project Contact Person:** |  |
| **Phone number:** |  |
| **Email:** |  |

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| **Alignment, Ethics and Funding** |
| **Does the research project fit with Congress Research Priorities?** Refer *Congress Research Strategy 2019-2023.* |
| [ ]  Preventable Chronic and Communicable Conditions[ ]  Mental Health, Alcohol and Other Drugs[ ]  Cultural and Social Determinants of Health [ ]  Aboriginal Community Controlled Health Service[ ]  None of the above |
| **Do you / this institution have existing or prior projects with Congress?** |
| [ ]  No[ ]  Yes.  *If yes:* Previous project/s title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Are (or were) these projects on schedule?  [ ]  Yes  [ ]  No. Please explain reasons: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Has this research proposal been developed in collaboration with Congress staff?** |
| [ ]  Yes: *(please select from the following and include name and title)*[ ]  Research Section:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  Clinical Services : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  Public Health : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  Social and Emotional Wellbeing (SEWB): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  No |
| **Human Research Ethics Committee (HREC) approval status:** *(Attach letter where applicable).* |
| [ ]  Yes. *If yes, state which HREC:* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  Letter of approval attached. *NB: projects cannot commence without appropriate letter of CAHREC approval. Lapses in ethics approval may result in project suspension.*[ ]  Not yet submitted, proposed submission date: ­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  Pending, expected response date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ]  Not required. Explain why: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Research funding:** |
| [ ]  Yes. Name of funding agency/agencies and amount funded: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  Pending. Funding body applied to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  Not applicable.  |

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| **Research Overview** |
| **Project Summary** (no more than 100 words): |
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| **Research background and justification** *(no more than 500 words):* |
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| **Research Question** *(no more than 200 words):* |
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| **Research Aims** *(200 words)* |
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| **Research Design and Methodology** *(200 words)* |
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| **Timeframe and study stages** *(200 words)* |
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| **Data Requirements** *(Please describe whether any Congress data will be required in order to complete this research project).*  |
| [ ]  Yes, please summarise data requirements: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*(If yes, a detailed Data Request Form will be required once the research application has been approved).* [ ]  Nil |
| **Participant Recruitment strategy** *(if relevant) (200 words)* |
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| **Implementation plan** *(200 words)* |
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| **Congress requirements** *(e.g. Congress contribution to the research – staff, infrastructure, financial, data, in-kind etc)* |
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| **Research contribution to Congress** *(e.g. resources, employment opportunities, training) (200 words)* |
| [ ]  Yes, please state: \_\_\_\_\_\_\_\_[ ]  Nil  |
| **Research contribution to the wider community** *(e.g. longer term contribution) (200 words)* |
| [ ]  Yes, please state: \_\_\_\_\_\_\_\_[ ]  Nil  |
| **Risk Management Strategy** (200 words) |
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| **Plan for dissemination of findings** *(200 words)* |
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| **Knowledge transfer plan** *(200 words)* |
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*Thankyou! Please submit your application to* *research@caac.org.au*